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| **TOR QUESTIONS** | **ANSWERS** |
| Is the expression of Interest for Communication Consultants: Content creation open to constancy firms or only individual consultants? | Open to both. Consulting firms, and individual consultants |
| I would like to ask whether you are accepting Expressions of Interest (EOI) from communication consultancies such as ours (big companies) at this time or only individuals re. content creation? | We are accepting from both companies and individuals |
| We have a question relating to the advertised Expression of Interest for 'Communications consultants: content creation'. As a company we have multiple team members who we feel are appropriate for potential assignments. We would be grateful if you could please let us know whether it is necessary for us to submit a separate EoI for each individual, or whether we can submit a collective EoI with multiple CVs attached. | You can submit the EOI with multiple CVs |
| Regarding the daily fee rate; would it be helpful to have The Contented Agency's rates set out according to the scope of work and the actual task or project? Or is it preferable to include one daily fee only? | Please include both daily rate fees and also indicative costs for projects. i.e. For design agency, you can indicate time and cost per team member and overall cost for design of a report, fact sheet etc.  For website design, provide an indicative time and cost per team member for designing a website.  The above is just an example. |